



**MINUTES
REGIONAL MUNICIPALITY OF WATERLOO
POLICE SERVICES BOARD**

OPEN MEETING

Wednesday, May 4, 2016
Board Room, Headquarters

In Attendance:

Rosemary Smith	Vice-Chair
Philip Huck	Member
Karl Kiefer	Member
Peter Ringrose	Member
Ken Seiling	Member
Jim Wideman	Member
Bryan Larkin	Chief of Police
Kevin Chalk	Deputy Chief
Kevin Thaler	Deputy Chief
Madeliene Widmeyer	Recording Secretary

Regrets:

Tom Galloway	Chair
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In the absence of Chair T. Galloway, Vice-Chair R. Smith assumed the Chair for the meeting.

1. Meeting Called to Order

Chair R. Smith called the Meeting to order at 8:30 a.m. in the Board Room at Police Headquarters.

2. Motion to Convene in Closed Session

Moved by K. Kiefer

Seconded by P. Ringrose

That the Board Convene in Closed Session to discuss matters that it is of the opinion falls under Section 35 (a) or (b) of the *Police Services Act*. Carried.

3. Motion to Reconvene in Open Session

Moved by K. Kiefer

Seconded by P. Ringrose

That the Board reconvene at 11:45 a.m. in Open Session.

4. Declaration of Pecuniary Interest

There were none declared.

5. Closed Session Recommendations

There were no Closed Session recommendations.

6. Confirmation of Minutes of April 6, 2016

Moved by K. Seiling

Seconded by J. Wideman

That the minutes of the meeting of April 6, 2016 be approved. Carried.

7. Business Arising from the Minutes

There was no business arising

11. Chief of Police Reports

(a) Presentation: Service Member Awards

The following Service Members were in attendance to receive Awards:

Constable Peter Hentz – Citation of Merit

Detective Adam Ogram – Citation of Commendation

Detective Andrew Kroetsch – Citation of Commendation

Constable Andrew McLean – Citation of Commendation

Constable Shannon Merkel – Citation of Commendation

Constable Chris Gilmour – Citation of Commendation (unable to attend)

(b) 2016-076, Waterloo Regional Police Service Scholarship

Report 2016-076 provided information for the 2016 Waterloo Regional Police Service Scholarship. The scholarship is presented to a graduating student from the second year Police Foundations program at Conestoga College. In attendance, to be recognized and presented with a cheque, was Dexter Newman, a Kitchener resident, pursuing a career in policing.

8. Correspondence

The following correspondence was received, for information. No further direction was provided by the Board.

(a) Ministry of Community Safety re Police Week 2016

- (b) CAPG Request for Support for the 27th Annual Conference

9. Delegation

- Kelly Donovan – Discretionary Law Enforcement
Ms. Donovan's delegation is attached, for information.

10. Police Services Board Reports

There were no reports tabled.

11. Chief of Police Reports

- (c) 2016-068, Quarterly Neighbourhood Policing Report – Rural

Report 2016-068, Quarterly Neighbourhood Policing Report – Rural, was tabled for information. Chief B. Larkin reviewed highlights from the report. He sought direction from the Board about communicating this quarterly report to the Townships. The Board fully supported contact with the Townships and providing the data as outlined in the attachment to the report. Chief B. Larkin also mentioned that he would consider an update for the agenda of the "All Councils" meeting in the Fall of 2016.

- (d) 2016-070, Approval of Auxiliary Constables

Moved by K. Kiefer

Seconded by P. Ringrose

That the Waterloo Regional Police Services Board approve the appointment of the eight new Auxiliary Constables named in Report 2016-070:

- | | |
|-------------------------------------|----------------------------------|
| 1. DaSILVA, Rui Miguel Pimental | 5. KILBRIDE, Tyler James |
| 2. FUGARD, Kaylen Breanne | 6. KROES, David "Jordan" |
| 3. GOLD, Caitlin Kaiya Alice Warnes | 7. MacDONALD, Christopher "Adam" |
| 4. GRUBER, Jordan Thomas | 8. ULMER, Michael Steven |

Carried.

- (e) 2016-077, Installation of a Development and Testing Environment

Moved by K. Seiling

Seconded by K. Kiefer

That the Waterloo Regional Police Services Board accept the sole source quote of a Dell Solution for the installation of a development and test environment to be created for the Service's Information Technology Department at a cost of \$138,524.80, excluding all applicable taxes. Carried.

- (f) 2016-069, Police Resources in Canada, 2015

Report 2016-069, Police Resources in Canada, 2015, summarized the trends found in police human resources, with a focus on the Region of Waterloo. The statistical information used was gleaned from the Canadian Centre for Justice Statistics' report entitled "Police Resources in Canada, 2015".

(g) Annual Report: 2015 University of Waterloo Special Constables

The 2015 University of Waterloo Special Constables Annual Report was received for information. Chief B. Larkin noted that this was a compliance report. No further direction was provided by the Board.

Chief B. Larkin provided a staffing update for the University of Waterloo Police Service: Dave Gerenscer has assumed the position of Director of Police Service, with the retirement of Dan Anderson.

(h) Communications Centre Quarterly Trends

The Communications Centre quarterly trends for Q1 was tabled for information, along with Q1 results.

Chair R. Smith asked for an update from Human Resources. Ms. P. Smiley, Administrative Commander, indicated a quarterly report would be tabled at the June 1, 2016 Board Meeting.

12. New Business

There was no new business.

13. Future Agenda Items

There were no future agenda items brought forth.

14. Information Items

- (a) Police Week, May 16-20, 2016
- Headquarters Open House – Saturday, May 14, 2016
 - Auxiliary, Band, Chorus Inspection – Tuesday, May 17, 2016

15. Adjournment

Moved by K. Kiefer
Seconded by P. Huck
That the meeting be adjourned at 11:40 a.m. Carried.

Original signed by Madeliene Widmeyer

Executive Assistant